

EAST & WEST ROOMS

EAST ROOM	
Capacity Rental includes: Tables, chairs, stage, cooler, portable bar & Event Supervisor. NO KITCHEN.	Theatre Style 150 people Tables & Chairs.....120 people Tables & Chairs w/stage.....96 people
Prices <u>ENVIRONMENTAL FEE WILL BE CHARGED</u>	Full Day.....\$175.00 Half Day.....\$125.00 Day Before: (8:00am-12:00pm).....\$100.00 (12:00pm-5:00pm).....\$100.00 (5:00pm-9:00pm)\$125.00
Booking Deposit\$100.00

WEST ROOM	
Capacity Rental includes: Tables, chairs, servery, stage, cooler, portable bar & Event Supervisor. NO KITCHEN.	Theatre Style.....120 people Tables & Chairs.....72 people Tables & Chairs w/stage48 people
Prices <u>ENVIRONMENTAL FEE WILL BE CHARGED</u>	Full Day.....\$175.00 Half Day.....\$125.00 Day Before: (8:00am-12:00pm).....\$100.00 (12:00pm-5:00pm).....\$100.00 (5:00pm-9:00pm)\$125.00
Booking Deposit\$100.00

EAST & WEST ROOMS	
Capacity Rental includes: Tables, chairs, servery, stage, cooler, portable bar & Event Supervisor. NO KITCHEN.	Theatre Style.....250 people Tables & Chairs.....180 people Tables, Chairs & Dance Floor.....160 people
Prices <u>ENVIRONMENTAL FEE WILL BE CHARGED</u>	Full Day.....\$325.00 Half Day.....\$175.00 Day Before: (8:00am-12:00pm).....\$100.00 (12:00pm-5:00pm).....\$100.00 (5:00pm-9:00pm)\$125.00
Booking Deposit\$150.00

NOTICE TO ALL RENTERS

Renter will be charged replacement cost for any item deemed lost or damaged.

PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE

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Miscellaneous Rentals	
Sound System AKG Wireless (3 speakers)\$170.00 Sound System (1 speaker).....\$85.00 Portable.....\$85.00	Pop Tanks \$25.00/ea Cups \$0.10/ea Lids (sleeve of 100)\$8.00/ea
Trade Show Curtains (Silver or Royal Blue): 8'H x 10' W Sections\$1.50/linear ft/day 3'H x 10' W Sections \$1.00/linear ft/day 8 x 10 Booth Rental.....\$30.00 ea/weekend rate Booth Carpets \$25.00 ea	Corkage \$2.75/person Continuous Coffee & Water.....\$2.00/person Continuous Coffee, Juice & Water Service.....\$2.50/person Continuous Coffee, Juice, Water, Pop & Ice... \$3.00/person
Power Box\$60.00 Wireless Internet Access\$25.00/day	BBQ (commercial Size)\$125.00/day Propane tank must be returned full or \$50.00 charge.
Tablecloths White.....\$3.00/ea Color (limited colors please inquire).....\$3.50/ea	Money Wheel\$75.00/ea Crown & Anchor Wheel\$75.00/ea Blackjack Tables\$75.00/ea
Vinyl Table Top (white)\$6.00 Table Skirting (silver)\$12.00	Roulette Wheel & Table\$115.00/ea Coffee Urns 32 Cup.....\$15.00/ea 100 Cup.....\$25.00/ea
Napkins\$0.50/ea Candle Lamps\$2.00/ea	Display Stand (wrought iron)\$3.00/day Flip Chart/Dry Erase Board & Markers ...\$5.00/day
Projector Screen\$10.00/day LED Projector\$25.00/day	

Rental Includes:

Tables, chairs, stage, cooler, portable bar, and an Event Supervisor. NO KITCHEN – Servery only. It is the Renter's responsibility to ensure that their caterers leave the Servery as it was found. **Renters must clean off tables and dispose of liquids down the drain not in the garbage bags.** If unsatisfactory, a cleaning charge of \$30.00/hour will be applied.

The Prince Albert Exhibition will be responsible for a maximum of three (3) hours clean-up; any clean-up time required over three (3) hours will be deducted from the renter's Booking deposit at a rate of \$30.00 per hour. **It is the RENTER's responsibility to ensure that their caterers clean & leave the Servery as it was found, tables to be cleaned and wiped off with liquids disposed of down the drain not in the garbage and all personal items removed at the close of the event.** If unsatisfactory, a cleaning charge of \$30.00/hour will be applied.

Booking Deposit:

Must be paid at time of booking to ensure your date is held. This booking deposit will be applied to your final invoice. In the event of cancellation, this deposit will not be refunded.

Corkage:

Mandatory for all events serving alcohol. Corkage includes pop, orange juice, clamato juice, lime mix, ice, cups, liquor dispensers, water containers, buckets, and tongs.

Other:

All decorating plans must be approved by the Prince Albert Exhibition Association office. No open flame candles are allowed.