



March 20th, 2023

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**NOTICE OF REQUEST FOR EXPRESSION OF INTEREST
RFP No. 2023-RP01**

Prince Albert Exhibition Incorporation is looking to partner with a professional production business to provide production for entertainment located in the Main Hall 815 Exhibition Drive, Prince Albert Sask. during the PAEX 2023 Summer Fair from Aug. 1 – 5th, 2023.

The Prince Albert Exhibition Incorporation will accept Proposals from OH&S certified and insured production businesses and Technicians. The production business will be required to provide a Professional sound system defined below for the purpose of music shows and cultural dancing.

CRITERIA:

DATE REQUIRED – AUGUST 1 – 5TH, 2023 (INCLUSIVE)

TIME REQUIRED – 2:00 P.M. TO 10:00 P.M. (APPROX.) *Times to be flexible depending on acts. Also all acts start at 3:00 p.m. and end at 11:00 p.m. each day.

The production business to:

- 1) Have a Technician to be onsite to Set up equipment to prepare for the shows & do any troubleshooting;
- 2) Sound 3 – 12 x speakers and covers; Powered mixer; Sound, wash lighting, backline;
- 3) Keyboard and other music instruments (as required) by Acts;
- 4) Provide background music during intermissions;
- 5) 20 kw generator – if required;
- 6) Include in quote, cost of set-up and delivery charges, installation, repairs, cable & connections, rent for use of equipment, labour, gst and pst.
- 7) Technician to be covered under OH&S;
- 8) The production business to be flexible in the event other relevant materials as determined at the time of set-up are required that are not mentioned in this request.

NOTE: Provide a quote that encompasses the above from 1-8. The quote subject to adjustment in the event more or less are required.

The PAEX would like to work with the production business in partnership to determine that a portion of the cost be towards mutually agreed to advertising.

The PAEX to provide a list of Shows/Acts; stage; stair; skirting, 220 – 50 amp connection, dress stage area; pipes & drapes.

While we appreciate all those interested in performing the Production for the shows for the PAEX. We will only be contacting the successful business.

Please submit your proposal on or before 4:30 p.m. April 19th, 2023 to:

Debra Despina, General Manager gm@paexhibition.com or stop in to the admin office–815 Exhibition Drive, P.A. All inquiries can be made to Cell Phone # 306-941-8913.

Where Town & Country Meet

P.O. Box 1538 Prince Albert, Saskatchewan S6V 5T1 – Tel. 764-1711 Fax 764-5246
e-mail: paex@sasktel.net



- The Prince Albert Exhibition Incorporation reserves the right, to reject any or all responses, waive irregularities contained therein and to accept any response deemed most advantageous to the PAEX.
- The Lowest or any expression of interest not necessarily accepted.

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