



Application for

COMMERCIAL POP-UP BOOTH

PRINCE ALBERT EXHIBITION

July 30 to August 3, 2024

PRINCE ALBERT EXHIBITION ASSOCIATION

BOX 1538 PRINCE ALBERT, SK S6V 5T1

P: 306-764-1711 C: 306-941-8916 • F: 306-764-5246 • E: paex@sasktel.net

PLEASE TYPE OR PRINT ALL INFORMATION

Company: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Email: _____ Contact Person: _____ Phone: _____

_____ Date of booth rental: _____

Give a description of your Unit/Booth including dimensions, and merchandise being sold.

List the exact nature of all items to be displayed, including ticket sales, raffles, etc.

Power Required 110v 30 amp 50 amp No Power

Pop-up Booth (10' Frontage) per day _____ X \$200.00+GST/PST = \$ _____

Non-Profit - Booth/Raffle per day..... _____ X \$50.00+GST/PST = \$ _____

TOTAL = \$ _____

Tables must be ordered at time of entry, No extra tables will be available during Fair Week

Payment Methods Visa M/C Or E-Transfer to paex@sasktel.net

Visa # _____

MasterCard# _____ Exp. _____ Date __/__/____

Signature: _____

NOTE: PAYMENT IN FULL MUST ACCOMPANY THIS APPLICATION along with a copy of your insurance coverage, naming PAEX as additionally insured. Faxed applications will be accepted if accompanied by valid visa payment. This application becomes a contract upon approval by the selection committee and the vendor is duly notified. Applications not accepted will have their payment refunded in full. **APPLICATION DEADLINE IS July 5th, 2024.**

CANCELLATIONS: Exhibit space rental fees will be refunded 50% provided cancellation notice is received by July 6, 2024. NO REFUNDS will be paid on late cancellations or no-shows. The PAEX reserves the right to reject or cancel any or all orders or confirmations and refund exhibit space rental fees paid.

THE VENDOR ADMITS HAVING READ OVER THIS AGREEMENT AND NO AGREEMENT EXISTS OTHER THAN HERE-IN CONTAINED

Signature Of Vendor _____ Date _____

OFFICE USE ONLY

Amount Rec'd: _____ Receipt#: _____ Space: _____

GENERAL INFORMATION

THE PRINCE ALBERT EXHIBITION ASSOCIATION will be presenting its Annual Summer Fair July 30 to August 3, 2024. Over the years the average attendance has been up to 40,000 over 5 days. The Summer Fair serves a large and diverse market in Central/North Saskatchewan.

For outdoor concession space, the following applies: SHOW DATES: **Tuesday, July 30 to Saturday, August 3, 2024**

Vendors hours of operation from 1:00 p.m. to 10:00 p.m. daily

SET-UP: **Monday, July 29, 2024 - 1:00 p.m. to 5:00 p.m.; Tuesday, July 30, 2024 - 8:00 a.m. to 12:00 noon**

TAKE DOWN: **Saturday, August 3, 2024 after 10:00 p.m.** NOTE: All outside displays must be removed from the site by noon, Sunday, August 4, 2024.

A. SERVICES PROVIDED

- 1. On Grounds Security - 24 hours. Refer to #6 below.
- 2. All outside spaces are marked and numbered prior to set up and are uniform in size.
- 3. Outdoor electrical service is limited. Vendors are responsible for specialized electrical hook-up charges to main power and can use their choice of electrical company. **State if power is required.**

B. 2 GATE PASSES.

C. Extra Gate Passes are available at a cost of (5 days for \$45.00)or \$10 for a day pass, prior to start of Summer Fair, after Summer Fair starts regular gate fees apply.

D. 1 VEHICLE PASS* (Entrance -Southeast Gate north of Rona) ~ Vehicle to be parked in Vendor Parking only(located on the southside of main hall)

E. DELIVERIES: All supplies must be delivered prior to 11:00 am daily - **NO** delivery trucks will be allowed on the PAEX grounds **after 11:00 am.** *This will be strictly enforced.*

F. RULES & REGULATIONS

- 1. Vendors are to be fully assembled by 12:00 p.m. Tuesday, July 30, 2024. Late arrivals may have their space filled by a standby vendor. No refund will be paid in this instance.
- 2. Vendors must not be dismantled before 10:00 p.m. Saturday, August 3, 2024 without PAEX consent.
- 3. PAEX is not responsible for unmanned booths, walls & dividers are the responsibility of the renter.
- 4. Signs are to be no higher than 8 ft. from floor.
- 5. Power is charged at a flat rate fee of \$100.00. No extra extension cords are allowed. All cords must be outdoor regulation and fully the responsibility of vendor.
- 6. The vendor is responsible for public liability, theft, fire and other insurance on your exhibit and hereby indemnify the PAEX, it's employees and volunteers from every such claim and damages. A copy of vendor insurance coverage, naming PAEX as ADDITIONALLY INSURED must be submitted with application.
- 7. The vendor will conduct business in a quiet and orderly manner, and will not operate equipment that annoys or interferes with other vendor or visitors. Keep booth neat and clean, deposit all rubbish and garbage in the provided garbage receptacles and keep the ground on all sides of the concession free from rubbish and garbage.
- 8. Rugs may be used inside booths.
- 9. Dumping of waste water or grease anywhere on the PAEX Grounds or down sewer pipes is strictly prohibited except at a designated disposal site. Violators will be fined \$500.00.
- 10. Vendors handling coffee, drinks, sandwiches, lunches, etc. will use only paper cups/plates. AT NO TIME will crockery be used. Only permanent food booths will be allocated picnic tables supplied by PAEX. Do not remove picnic tables from the designated permanent food booth area.
- 11. All stands, amusements, displays, etc. must conform to PAEX Standards & be accessible to any representative of the PAEX.
- 12. Signs showing the prices to be charged for all products must be conspicuously posted on each concession. The size of said signs, manner and placement of posting is to be approved by the PAEX. All signs must be professionally painted or printed - no handwritten signs allowed.
- 13. The exhibitor or their employees will not sell, exchange, or barter, any privilege ticket or grounds admission tickets issued to them.
- 14. This contract is not transferable without the written consent of the PAEX.
- 15. All soft drinks (carbonated beverages) juices and water sold by the vendor must be the product of **PEPSI COLA CANADA BEVERAGES.** No other drink can be sold, promoted, or given away from any location on the PAEX Grounds. All Pepsi products MUST be ordered through PAEX and fully paid for at the time of ordering before receiving product. No Returns on open cases. Note: Selling unapproved beverages may result in eviction with no refund.
- 16. The violation of any of the terms and agreements hereof, shall at the election of the PAEX cause the whole amount of this contract to become due and work a revocation and forfeiture of all rights and privileges herein granted to the vendor, and in the event of such breach by the vendor and such election by the PAEX any and all sums paid or contracted to be paid under this contract to said PAEX shall become the property of said PAEX as liquidated damages for said breach.
- 17. That the PAEX may at any time in its unfettered discretion upon the repayment by it to the vendor of a proportionate part up to such time of the sum paid by the vendor for this privilege revoke the same and require the vendor to remove him/herself, his/her employees and his/her property from the property of the PAEX.
- 18. That the PAEX shall have a lien upon all property being kept, used or situated upon said leased premises or upon said Fair Grounds whether such property be exempt or not, for the rent or privilege money to be paid under this contract, and for any damages sustained for any breach hereof; and that said PAEX shall have the right to disdain, take and remove same without any process of law, and appropriate said property to the use of said PAEX or sell the same to satisfy its claim against the vendor, and the vendor hereby expressly waives and forever releases the PAEX, it's officers, directors and staff from all claims and demands of every nature.
- 19. No person shall be allowed by him/herself, his/her staff or agent to sell, canvas or peddle around the Exhibition Grounds or roads therein, any wares whatsoever.
- 20. No person shall offer for sale in any way any item that is illegal or that resembles any weapon or drugs of any kind. All merchandise will be made accessible to an identified member of the PAEX if requested to ensure compliance.

Signature Of Vendor _____ Date _____

Signature of PAEX _____ Date _____

