



**APPLICATION FOR PERMANENT
FOOD BOOTH
PRINCE ALBERT EXHIBITION**

July 30th to August 3rd, 2024

**PRINCE ALBERT EXHIBITION ASSOCIATION
BOX 1538 PRINCE ALBERT, SK S6V 5T1**

P: 306-764-1711 C:306-941-8916 • F: 306-764-5246 • E: paex@sasktel.net

PLEASE TYPE OR PRINT ALL INFORMATION

Company: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Email Address: _____

Contact Person 1: _____ Phone: _____

Contact Person 2: _____ Phone: _____

List Exact Menu and Prices of Items to be sold:

Include your Cheque and Copy of Insurance Coverage

Commercial Food Booth _____ X \$1,400.00 + GST/PST = \$ _____

Non Profit Booth ... _____ X \$1,200.00 +GST/PST = \$ _____

Proof of charitable status must be provided to the Prince Albert Exhibition Association

Environmental Fee .. _____ X \$100.00 +GST & PST..... = \$ _____

Power flat rate... _____ X \$100.00 +GST & PST..... = \$ _____

TOTAL = \$ _____

PAYMENT OPTIONS ARE:

- 1) Stop in to the PAEX Admin Office to use point of sale device; or
- 2) E-transfer to paex@sasktel.net; or
- 3) Call 306-941-8916 to relay credit card info for payment.

OFFICE USE ONLY

Cleaning Pre-authorized CC: _____ Amount Paid \$: _____

Receipt#: _____ Booth: _____

Signature of Vendor _____ Date _____

2024 PERMANENT FOOD BOOTH RENTAL Terms & Conditions

COMMERCIAL & CHARITABLE:

Each Booth: REQUIRED \$500 Cleaning Deposit by pre-authorized credit card. Direct sales may be made from your booth rental beginning one day prior to commencement of the Summer Fair and terminates with the closing of the Exhibition.

NOTE: To receive the charitable rate, the following conditions must be met:

1. Rental Agreement must be with the registered charitable or non-profit organization.
2. Proof of charitable status must be provided to the PAEX.
3. Sub-letting of any booth must have prior approval of the PAEX.
4. All vendors **MUST** maintain a clean and appealing window look.

EACH FOOD BOOTH WILL RECEIVE:

1. 2 GATE PASSES.
2. Extra **Gate Passes are available at a cost of (5 days for \$45.00) or \$10 for a day pass, prior to start of Summer Fair, after Summer Fair starts regular gate fees apply.**
3. 1 VEHICLE PASS* (Southeast Gate) ~ Vehicle to be parked in Vendor Parking only (located on the southside of main hall)
4. Rental confirmation and minimum deposit of 100% plus 5% G.S.T. to be received by JUNE 14, 2024. Final payment must be received by June 28, 2024. **NO EXCEPTIONS.**
5. A copy of vendor insurance coverage, naming PAEX as additionally insured must be submitted with your application. Contents must be included.
6. A partial refund of 50% less \$500.00 non-refundable deposit, will be paid out only if contract is cancelled prior to final payment due date, if contract is cancelled after June 28, 2024 - no refunds.
7. **PAEX will have all gas appliances safety checked for the 2024 season by a licensed gas fitter. Vendor is responsible for upkeep and maintenance of inside of food booth.**
8. All food articles must be removed, booth and equipment properly cleaned by the end of the 3rd day following the closing of the Summer Fair. Dumping of waste water, grease anywhere on the Exhibition Grounds or down sewer pipes is strictly prohibited except at a designated disposal site. **Violators will be fined \$500.00.**
9. Failure to remove food or properly clean booths and equipment will result in a loss of damage deposit.
10. All appliances and equipment such as deep freezers and fridges must be left in clean condition and unplugged.
11. All signs must be removed from the roof & exterior of the building by the 3rd day following the closing of the Summer Fair.
12. **DELIVERIES:** All supplies must be delivered by 11:00 a.m. each day - No delivery trucks will be allowed on the PAEX grounds after 11:00 a.m. **This rule will be strictly enforced!**
13. All soft drinks (carbonated beverages) juices and water sold by the concession to be purchased from the PAEX and must be the product of **PEPSI COLA CANADA LTD.** No other soft drinks can be sold, promoted, or given away from any location on the PAEX Grounds. **NOTE: Selling unapproved beverages may result in eviction with no refund.**
14. **Pepsi Products:** You must submit your first order to the PAEX office at the time of booking. **ALL** Pepsi products **MUST** be ordered and paid in full, prior to receiving product. *No refunds on open cases.*
15. **Only** Pepsi products bought from the PAEX will be sold on PAEX grounds.
16. An application for Temporary Food Service License from P.A. Parkland Health Region must be filled out and approved by the Parkland Health Region Public Health Inspector. The temporary food license must be displayed in the Food booth & be visible to the public and a copy provided to PAEX.

Note 1:

- 1). The **\$500 Pre-authorized Cleaning Deposit** will be released after inspection and only **IF** Food Booth operators have regularly cleaned tables, emptied garbage cans and kept the grounds around their food booths clean throughout the week, as well have properly cleaned their booth and equipment at the end of the Summer Fair.
- 2) Picnic tables will be placed in the area upon request and only if available – first come first serve basis.
- 5). Only **ONE** (1) key will be provided to each booth. Any lost key will result in a \$50.00 charge.

NOTE 2:REGARDING PAYMENT:For 2024 the PAEX will accept a \$500.00 non-refundable deposit to hold a food spot location at the Summer Fair. Payments can be made throughout the months leading up to the Summer Fair. Final payment required on or before 11:00 a.m. Tuesday July 30th, 2024. Payments can be via e-transfer to paex@sasktel.net, or with cash, debit/credit in the PAEX office.

Signature of Vendor _____ Date _____

Signature of PAEX : _____ Date: _____