



APPLICATION FOR  
**PERMANENT FOOD BOOTH**  
PRINCE ALBERT EXHIBITION

**AUGUST 6TH - AUGUST 10TH, 2025**

PRINCE ALBERT EXHIBITION ASSOCIATION  
BOX 1538 PRINCE ALBERT, SK S6V 5T1

P: 306-764-1711 C:306-941-8916 • Email form to: [paex@sasktel.net](mailto:paex@sasktel.net) E-transfers: [paexpay@gmail.com](mailto:paexpay@gmail.com)

**PLEASE TYPE OR PRINT ALL INFORMATION**

Company: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Person 1: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person 2: \_\_\_\_\_ Phone: \_\_\_\_\_

**List Exact Menu and Prices of Items to be sold: (more writing space on page 2)**

-----  
-----  
-----  
-----  
-----

**Include your Cheque and Copy of Insurance Coverage**

Please check off choice of booth and fill in following information

**Commercial Food Booth** ~ \$1,400.00 (\$1,554.00 with taxes) ..... = \$ \_\_\_\_\_

**Non-Profit Booth** ~ \$1,200.00 (\$1,332.00 with taxes) ..... = \$ \_\_\_\_\_

*(proof of charitable status must be provided to the Prince Albert Exhibition Association)*

**Environmental Fee** ~ \$100.00 (\$111.00 with taxes) ..... = \$ \_\_\_\_\_

**Power Flat Rate** ~ \$100.00 (\$111.00 with taxes) = ..... \$ \_\_\_\_\_

**TOTAL**..... = \$ \_\_\_\_\_

**PAYMENT OPTIONS ARE:**

- 1) Stop in to the PAEX Admin Office to use point of sale device; or
- 2) E-transfer to [paexpay@gmail.com](mailto:paexpay@gmail.com); or to process payment
- 3) Call 306-941-8916 to relay credit card info

**OFFICE USE ONLY**

Cleaning Pre-authorized CC: \_\_\_\_\_ Amount Paid \$: \_\_\_\_\_

Receipt#: \_\_\_\_\_ Booth: \_\_\_\_\_

Signature of Vendor \_\_\_\_\_ Date \_\_\_\_\_



## 2025 PERMANENT FOOD BOOTH RENTAL Terms & Conditions

### **COMMERCIAL & CHARITABLE:**

#### **Each Booth: REQUIRED**

\$500 Cleaning Deposit by pre-authorized credit card no later than Tuesday, August 5th, 2025

Direct sales may be made from your booth rental beginning one day prior to commencement of the Summer Fair and terminates with the closing of the Exhibition.

**NOTE:** To receive the charitable rate, the following conditions must be met:

1. Rental Agreement must be with the registered charitable or non-profit organization.
2. Proof of charitable status must be provided to the PAEX.
3. Sub-letting of any booth must have prior approval of the PAEX.
4. All vendors MUST maintain a clean and appealing window look.

#### **EACH FOOD BOOTH WILL RECEIVE:**

1. **2 - 1 WEEK GATE PASSES.**
2. Extra *Gate Passes are available at a cost of (5 days for \$45.00 + taxes = \$49.95) or \$10 (+ taxes = \$11.10) for a day pass, prior to start of Summer Fair, after Summer Fair starts regular gate fees apply. (must be purchased before 4:30pm on Aug. 5, 2025)*
3. **1 VEHICLE PASS\*** (Southeast Gate) ~ Vehicle to be parked in Vendor Parking only (located on the southside of main hall) NO VEHICLES ALLOWED NEAR BOOTHS
4. **Rental confirmation and minimum deposit of 100% plus 5% G.S.T. to be received ON OR BEFORE Friday, July 4th, 2025. Final payment must be received by Friday, July 4th, 2025. NO EXCEPTIONS.**
5. A copy of vendor insurance coverage, naming PAEX as additionally insured must be submitted with your application. Contents must be included.
6. **A partial refund of 50% less \$500.00 non-refundable deposit, will be paid out only if contract is cancelled prior to final payment due date, if contract is cancelled after July 11th, 2025 - no refunds.**
7. PAEX will have all gas appliances safety checked for the 2025 season by a licensed gas fitter. Vendor is responsible for upkeep and maintenance of inside of food booth. Vendor is responsible for upkeep outside the 100' parameter of food booth.
8. All food articles must be removed, booth and equipment properly cleaned by the end of the 3rd day following the closing of the Summer Fair. Dumping of waste water, grease anywhere on the Exhibition Grounds or down sewer pipes is strictly prohibited except at the designated disposal sites. **Violators will be fined \$500.00.**
9. **Failure to remove food or properly clean booths and equipment will result in a loss of damage deposit.**
10. All appliances and equipment such as deep freezers and fridges must be left in clean condition and unplugged.
11. All signs must be removed from the roof & exterior of the building by the 3rd day following the closing of the Summer Fair.
12. **DELIVERIES:** All supplies must be delivered by 11:00 a.m. each day - No delivery trucks will be allowed on the PAEX grounds after 11:00am. *This rule will be strictly enforced!*
13. All soft drinks (carbonated beverages) juices and water sold by the concession **MUST be purchased from the PAEX** and must be the product of **Coca-Cola Prince Albert Beverages**. No other soft drinks can be sold, promoted, or given away from any location on the PAEX Grounds. **NOTE: Selling unapproved beverages may result in eviction with no refund.**
14. **Coca-Cola Products:** Method of Coca-Cola product delivery to be determined and relayed 1 week prior to Summer Fair. No refunds on open cases.
15. **Only** Coca-Cola products bought from the PAEX will be sold on PAEX grounds. *Your Coca-Cola sales are monitored.*
16. **A copy of beverage purchase invoices are required to be scanned & sent to [paex@sasktel.net](mailto:paex@sasktel.net)**
17. An application for Temporary Food Service License from P.A. Parkland Health Region must be filled out and approved by the Parkland Health Region Public Health Inspector. The temporary food license must be displayed in the Food booth & be visible to the public and a copy provided to PAEX.
18. **The Prince Albert Exhibition Association reserves the right to cancel this agreement at any time, if in their opinion, the terms and conditions of this contract are not being observed, OR if the Exhibitor demonstrates disrespect - NO REFUNDS.**

#### **NOTE 1:**

- 1) The **\$500 Pre-authorized Cleaning Deposit** will be released after inspection and only **IF** Food Booth operators have regularly cleaned tables, emptied garbage cans and kept the grounds around their food booths clean throughout the week, as well have properly cleaned their booth and equipment at the end of the Summer Fair.
- 2) Picnic tables will be placed in the area upon request and only if available – first come first serve basis.
- 3) Only **ONE** (1) key will be provided to each booth. Any lost key will result in a \$50.00 charge.

**NOTE 2:REGARDING PAYMENT:** For 2025 the PAEX will accept a **\$500.00 non-refundable deposit to hold a food spot location at the Summer Fair. Payments can be made throughout the months leading up to the Summer Fair. Final payment required on or before 11:00 a.m. Friday, July 4th, 2025. Payments can be via e-transfer to [paexpay@gmail.com](mailto:paexpay@gmail.com), or with cash, debit/credit in the PAEX office or call 306-941-8916 to relay credit card information.**