

PAEX BOARD OF DIRECTOR'S MEETING MINUTES

June 10th, 2024

1 Year	In Attendance	2 Year	In Attendance	3 Year	In Attendance
NAGY, Donna	Yes	Harris, Shaun	Yes	Barbondy, Jim	No
		Jackson, Kim	Yes	Bodnar, Lawrence	Yes
		McDougall, Roy 1 st Vice President	Yes	Mayert, Roger Director at Large	Yes
		Njaa, Rebecca	No	Schreiner, Debra 2 nd Vice President	No
		Sanderson, Jennifer	No	Shillington, Dale Director at Large	Yes
Greg Dionne-City Rep PRESIDENT	Yes				
Debra Despins	Yes				

1.0 Call to Order: Greg Dionne called the meeting to order at 6:00 P.M.

2.0 Agenda review

Request to add C: Price of Gate & vehicle admissions

Request to add D: Concessions for summer fair

MOTION BY: Kim Jackson to accept the agenda as presented. Seconded by Donna Nagy.

MOTION CARRIED

3.0 Minutes of Board Meeting May 15th, 2024 reviewed

MOTION BY: Roger Mayert to approve May 15th, 2024 minutes. Seconded by Roy McDougall.

MOTION CARRIED

4.0 MANAGER'S REPORT

FINANCIALS

- Bank chequing account is at approx. \$207,465.73.
- Redeemable Term account - \$306,044.82.
- Financial Statement to end of May, 2024.
- Storage units revenue \$31,553.48
- SIGA grant \$5,000. Received.

OFFICE:

Administration:

- PAEX Life members Roger Williams and Arnold Chester passed away.
- Entertainment contracts for summer fair completed – Northern Prairie Dancers double booked & will not be coming.
- The following Contracts pending: Armouries; issue with the Armouries contract re: who has authorization to approve additional fencing. Others pending are: Campground; Lions Club; P.A. Kennel Club; Cooperators Insurance; PA Train Club; PA Radio Club; PA Church; and Great Western Beer.
- Pattison Media will be live on location during summer fair:
Wed. July 31, 12pm – 3pm; Thurs, Aug. 1, 4 – 7 p.m.; & Saturday Aug. 3, 12 p.m. – 6 p.m.

4.0) Managers Report – Continued

- Plans to change banks to RBC – in progress.
- New hire staff update: Kadence L.; Caden H.; hired for office: Michael R. hired for maintenance.
- Office staff as follows: Robyn Q.N.; Kadence L; Caden H. Isabella V.
- Maintenance staff: Alex V; Wayne D.; Eric V.; Michael R, & 5 work crew from Sask. Penitentiary
- Total of 9 staff & 5 work crews (14) on board.
- Ordered & received new name tags for Njaa; Harris; Barbondy; Sanderson
- In contact with historical society to learn process to start identifying artifacts for museum set-up.
- Updates regularly to PAEX website.
- Provided additional contract information for Northern Lights Development Corp. re: \$20,000 grant.
- Met with Good Sams re: June 4 – 8 or June 11 – 15, 2025 convention.
- Working with Markit Signs to create and/or update
- 1) The big billboard – place our major sponsors on the billboard. Any business that contributes \$5,000. Or more will have their name on the billboard – draft at meeting.
- 2) Coroplast signs for Northern Canadian Professional Chuckwagon & Chariot CHAMPIONSHIP.
- 3) Coroplast signs for Semi Truck drag races and show & shine.
- 4) Coroplast signs for 4H & Light Horse Shows; Beef Cattle; Musical Drill Team etc.
- Creating Summer Fair Schedule; Entertainment; Metal & Rock Band Show Posters.

SUMMER FAIR UPDATE: July 30th to August 3, 2024

- * Parade–PAEX staff to take parade applications & Lions Club to coordinate event for July 30th starting at 6:00 p.m.
- * West Coast Wristbands on sale now – information on poster. New sales happening in La Ronge.
- * West Coast Amusement Rides begin at 1:00 p.m. July 31st, 2024.
- * Applications coming in for Summer fair info as follows:
 - Permanent booths: All have responded and all are returning. All 13 booths are confirmed;
 - Food truck, concession Applications: Smokes Pouterie; Birdies; Fat Belly (hotdog part only by dog run)
 - Popup vendor applications: NYC apparel; kazy productions; glow Canada; sparkles and alpaca place.
 - Armoury tradeshow: Kaze productions took 4 booths; plunder took 2 booths
- * Ambulance on-site – ordered & pending – 5 days
- * Ag & Horticulture – Barry Swanson & Team preparing.
- * Bank Lead – Ralph Boychuk – confirmed Deb D. to confirm bank workers.
- * Gate Lead – Cora Furi - confirmed –
- * Bouncy Castles – looking for alternatives
- * Sparkles Tattoos – confirmed will have an outdoor booth
- * Environmental – (garbage & port-a-potties) Confirmed.
- * PAEX has (7) hand washing stations to be placed throughout grounds.
- * Onerednose10happytoes Joey Maddison - characters – Confirmed.
- * Mr. Circus Isaac Giradin from Winnipeg - Confirmed act; holla-hooping; fire show – contract finalized.
- * Gainer - plans to participate in parade and pending to be at summer fair July 30 & 31 Tue. & Wed.
 - Contract pending.
 - Smokey Bear - pending
- * Fireworks – pending

MOTION BY Kim Jackson to accept Paradise Fireworks up to \$7,000. Seconded by Shaun Harris.

MOTION ACCEPTED.

4.0 Managers Report – continued

SUMMER FAIR UPDATE: July 30th to August 3, 2024 - continued

- * Golf Carts – order placed in February for 2, – 6 seaters & 4, – 4 seaters. Business notified us that 6 seaters are no longer available so asked for what they had which is 2, -4 seaters and 2, -2 seaters. Unless we can find someone, who will donate or rent to PAEX their golf carts, we will be short. The Lions club willing to help drive the 2-seaters golf carts.
- * Heavy Horse Pull – Qu'Appelle Valley Group Kim Hewalo – Contract Finalized.
- * Horse Drill Team show – Loretta Hrynicky – confirmed.
- * Kiddies Tractor Pull–Sponsor letters mailed: A & W; Giant Tiger; Tim Hortons; & Brandt–no response to date.
- * Main Hall entertainment – 100% confirmed & Production confirmed – Spectrum Sound
- * Main Hall Kitchen – canteen – Cindy Fuller has been asked to lead the kitchen for PAEX - pending.
- * Northern Canadian Professional Chuckwagon & Chariot Championship. Contract finalized.
- * Parking Lot – scouts - pending
- * Photography – Posters are out on PAEX website; Facebook; twitter; Instagram;
- * Pony Rides & Barnyard animals – by Doug Fairborne – Contract finalized.
- * Heavy Metal & Punk Rock Show (outdoors) between log house & garage – pending.
- * Security – verbal agreement in place with Prince Albert Security Services – contract pending – Security/FirstAid/Lost & Found to be relocated to log house.
- * Seniors location – Relocated to west room, main building.
- * Chucks & Chariot buckles ordered.
- * PAEX liquor permits renewed for another 3 years.
- * Summer Fair advertising – in the works. Pattison Media meeting May 8th.
- * Request made to Leask Colony to consider farmers market booths at the summer fair – pending.

Maintenance:

- Project 1 - Exhaust duct cleaning for kitchen hoods – inspection completed. Work to be completed before summer fair for main kitchen and permanent booths- pending
- Project 2 - widen fence north of log house. Material arrived Monday June 3rd waiting for weather – pending.
- Project 3 – A leak discovered in the main valve water Manifold that supplies water to the barns needs repair. Requires a re-dig to area – pending.
- Project 4 – rebuff waxed floors in main hall – trying out burnisher from Kleen Bee to determine to purchase - pending.
- Project 5 – White ticket booth – From fire damage in April being repaired – pending.
- Project 6 - Green Lions Club booth – fire damage in April and again June 3rd – request made to lions club to have the structure removed – pending
- Project 7 – Ceilings inside permanent booths – pending.
- Project 8 – New sign constructed to replace the damaged/missing sign – completed.
- Project 9 – Tie outs – replaced missing and rotted boards – completed.
- Project 10 – 3 sections of Gates repaired on the cattle and horse rings – completed.
- Project 11– prepared Barn 1 for 4h regional beef show and sale – shavings. Set up bleachers c/w covers and installed advertising signs available - completed.
- Project 12– North ring – shortened and new fence built on the north side of ring – completed.
- Project 13 – Urinal toilets and sinks replaced and/or repaired both in public washroom & Archie – completed.

- Project 14 - Gazebo by cattle car floor repaired and stained – completed.
- Project 15 – Arm gate repaired and installed on North gate entry – completed.
- Project 16 – City of P.A. repaired valve by archie water leak – completed.
- Project 17- Pepsi cooler not working in log house. Installed new Pepsi cooler. – completed.
- Project 18- permanent roofs project started Thursday June 5th, 2024.
- Project 19 – 4 new suppressions systems for permanent booths 6, 9, 11 & 12 completed.
- Project 20– install a new door frame and door going in to Archie bathroom.
- Project 21 – painted and upgraded men’s and women’s bathroom and hallway in Archie barn – Completed.
- Project 22 – Caboose flooring installed – Completed.
- Project 23– John Deer Grass mower has stopped working. (thinks motor is shot)
- Project 24– New lawnmower purchased from Christophersons.
- Project 25– 2nd floor optimist building ceiling repairs and clean-up.
- Ongoing yard clean-up & maintenance.

PROJECT UPDATE:

1) OCTOGANOL BUILDING - PHASE 1 ROOF UPGRADE AND WIDOWS WALK

- 2023 – Quotes for the upgrade roof project on Octagonal building received.
- Project expected to cost approx. \$100,000.00
- January, 2024 – applied for grant to Sask. Heritage Foundation.
- April, 2024
 - Request approval to upgrade Octagonal roof from City of Prince Albert – received.
 - SHF approved up to \$40,000.
- May, 2024
 - Applied for building permit for phase 1 Octagonal Roof project – completed.
 - Request to Martin Kiffiak from Prakash Consulting to prepare an engineering roof drawing for Octagonal Building.
 - Prepared scope of work Agreement and presented to Corcan re: Octagonal Roof & widows walk project. Labour costs pending.
 - Ordered Cedar shingles through Econo Lumber – expect to take 4 – 8 weeks for delivery.

2) ROOF UPGRADE TO 3 PERMANENT FOOD BOOTHS

- March – request quotes for tin material
- Project expected to cost approx. \$45,000. In total. \$15,000 per roof.
- April
 - quote for materials from Leask Versaframe \$18,167.98
 - quote for labour to install from Tom Buecker \$26,700.00
 - Executive approved project April 10th, 2024
 - Materials ordered.
 - Installer notified.
 - Preparing scope of work Agreement for roof upgrade on 3 permanent booths.

4.0 Manager's report - continued

EVENTS:

- 1) 2024 Summer Fair July 30 – August 3rd.
- 2) Polkafest August 23 & 24th.
- 3) P.A. Kennel Club August 27-29th
- 4) Opportunity Bridal Show & Sale Sep. 3rd.
- 5) Premiers Dinner September 11-12th.
- 6) Gathering of Nations Sept 13 – 15th.

2024 TALLY OF SPONSORCHIPS-PARTNERSHIPS-DONATION – TO DATE

2024 PARTNERSHIPS – IN PROGRESS

\$5,000 and More	\$4,999. and Less	GIFT DONATIONS
COMMUNITY INITIATIVE FUND NORTHERN LIGHTS DEVELOPMENT CO. SAASE SASK HERITAGE FOUNDATION * SASK LOTTERIES SASK PENITENTIARY SIGA	SUMMER FAIR Beaulac Funeral Home Bev's Fish and Seafood Econo Lumber LakeCountry Coop Mulberry's One Stop P.A. Optimist Club Sask Tel Super 8 BEEF CATTLE Anderson Motors Ltd. CMT Contracting Ltd. Inc. Cattle Company Peters Simmentals SA Steen Agencies Sask. Angus Assoc. Speckle Park Assoc. OCTAGONAL Prakash Consulting	SUMMER FAIR BRANDT FLAMAN'S Larry Foy EVENTS 5 TH AVE COLLECTION 6 TH AVENUE CAR WASH ADVANTAGE COLLISION ALOHA TROPICAL TANNING B NORTHERN BEAUTYCOUNTER/BOOM BATH AND BODY BRENDA'S HANDMADE TREASURES CRAFTS BY SANDRA/TOCARA HAROLD'S FAMILY FOODS LAKECOUNTRY COOP MY HEART YOUR HANDS NORWEX ONE BIRD ENTERPRISE PAEX PA BATTERY PARTYLITE PAMPERED CHEF PLUNDER JEWELRY PRIFE INTERNATIONAL SOCHASKI DESIGNS SUNSET GOURMET TAMMY'S TASTY TREATS THE GREEN SOUP EMPORIUM TRU NORTH

MOTION BY Dale Shillington to accept Manager's Report. Seconded by Lawrence Bodnar.

MOTION ACCEPTED.

5. Events Update

- a) Sponsorship – Partnership info provided in manager's report.
- b) Beef Cattle Dale Shillington reports it will be a big show and to host the Angus Prov. Gold Show.
- c) 4H & Light Horse Show – Donna reported 1,000. From SHF and she's been speaking to a few people regarding sponsorships. Horse show entries on Assist Expo and info up on website. Ribbons on order
- d) Semi-truck races – Shaun Harris The plan is for 8 show & shine to start 1:00 p.m.- 5:00 p.m. Sat. Aug. 3. 12 trucks to race. Trophies are picked out. 15 fuel cards; 12 grey hats; signage for show & sign; need a paex system & cordless mike; celebrity announcer & will need gate passes. Get 2 decals for wagon.

6. Old Business – None

7. New Business

- a) Barn 0 – Tenders gone out
- b) New Name – Greg – Tabled

In-Camera session – None

8. Next meeting – July 17th, 2024

MOTION BY: Kim Jackson to adjourn the meeting. **MOTION CARRIED**

Meeting adjourned Adjourn 7:30 p.m.

Date: July 17, 2024 / _____, 2024

Signed: [Signature] _____, President