

PAEX BOARD OF DIRECTOR'S MEETING MINUTES

November 28th, 2024

1 Year	In Attendance	2 Year	In Attendance	3 Year	In Attendance
NAGY, Donna	Yes	Harris, Shaun	Yes		
		Jackson, Kim	Yes	Bodnar, Lawrence	Yes
		McDougall, Roy 1 st Vice President	Yes	Mayert, Roger Director at Large	Yes
				Schreiner, Debra 2 nd Vice President	Yes
				Shillington, Dale Director at Large	Yes
Greg Dionne-City Rep PRESIDENT	Yes				
Debra Despins	Yes				

1.0 Call to Order: Greg Dionne called the meeting to order at 5:10 P.M.

2.0 Agenda review

MOTION BY: Roy McDougall to accept the agenda as presented.

MOTION CARRIED

3.0 Minutes of Board Meeting October 16, 2024 reviewed

MOTION BY: Dale Shillington to approve October 16, 2024 minutes.

MOTION CARRIED

4.0 MANAGER'S REPORT

FINANCIALS

- Bank Conexus chequing account is at approx. \$63,650.57.
- Bank RBC chequing account is at approx. \$459,875.29.
- Redeemable Conexus Term account - \$6,624.24.
- Financial Statement to end of October, 2024.
- Financial Statement for Focus on Christmas, 2024
- Require board permission & (letter of direction) to move up to \$300,000. To a term account in RBC.

OFFICE: Administration:

- * Deb & Wayne away on holidays Dec. 02 returning Dec. 23. No work crew during month of Dec.
- * Audit scheduled to begin December 1st, 2024; Board members & staff can expect to be contacted by auditor for audit questions. Note that the auditor will not contact everyone – she chooses randomly.
- * Admin working on historical information on each building.
- * Admin working on inventory report for each building.
- * Christmas cards. Plans to send electronically due to postal strike.

4.0 Manager's report - continued

CONTRACTS UPDATE:

- **Barn 0** The cooperator insurance adjuster has approved Tom Bueckert (the contractor) & Prairie Post Frame to supply the building for Barn 0. Building materials arrived Wednesday November 13th, 2024. Building Permit in progress with City of Prince Albert. Tender in progress for the electrical for Barn 0 with spring of 2025 target date of install.

- **Coke** contract in progress. Coke provided a single cooler in old kitchen servery and put in fountain pop machine in the bar. PAEX fountain pop machine remains in main kitchen. Coke did signage and hook-up.

- **First Class Concession** – West Coast Amusements – received contract November 27th, 2024

MOTION by Roger Mayert to accept West Coast contract. **MOTION CARRIED**

Greg announced the plan to do a press release Monday Dec. 1, 2024 on new summer fair dates.

- **Furnace & Air conditioning** unit installed by Korycki Mechanical Nov. 18th, 2024. Furnace up and running Nov. 19th, 2024.

- **Lions Club** contract has been approved by Lions Club – year-to-year basis due to new executive each year. Signed off November 2, 2024.

- **Octagonal** work on roof project started Oct. 1, 2024. Integra is the construction company. Roof project #1 is 95% complete. Widows peak requires finishing. Roof eyebrows to be completed once frame work has been completed. Quote to do the work around the door frame (Project 2) in progress. Quote to do the building located attached to the Octagonal on north side (Project 3) in progress.

Future projects planned: Project 4= Windows; Project 5 Siding. Note that the projects may not necessarily be completed in order. GM applying for grants through Community Heritage Grants.

- * **Railway Club** Located on 2nd floor of Optimist building has served notice to move out the end of December, 2024, This will terminate our contract with them.

- * **Winter Festival** contract – in progress.

GRANTS UPDATE

- 2025 Gov't of Canada Summer student program applied for Nov 20, 2024. We have asked for 2 admin and 2 maintenance students. Approx. funding requested is \$40,000.

EVENT UPDATE:

Focus on Christmas

58 vendors with 60 booths sold; 1 outdoor trailer; 4 non-profit booths Lions Club; Legion; Big Brothers & Big Sisters & Children's Haven. \$13,755. In booth revenue. 16,369.22 profit. Attendance 1,200 Sat. & 500 Sun.

VANDALISM EVENTS:

- Fence cutting.
- Caboose broken into. The sound system equipment was stolen.
- Log House broken into November 11th. Alarm system wiring was pulled apart fibre optics was wrecked. No other damage.

4.0 Manager’s report - continued

MAINTENANCE:

- Project 2 - widen fence north of log house. Fence torn down week of October 7 – 11th and materials disposed of. Fence finished build Oct. 22, 2024.
- Work started on widening the track. Will be completed in spring.
- Work cleaned up behind the north side of shop outside and along new fence. Left over chips from summer fair spread out. Materials sorted out and shelf made to store materials.
- Truck got new tires and wheel sensors replaced.
- Project 24 – Barn 0 Arrived Nov. 13, 2024. Work in progress.
- Project 27 – New Air furnace and air conditioning Unit arrived Nov. 18th. Heat back on Nov. 19th, 2024.
- Elm trees located north side of old barn 0 cut down and removed to make room for new barn.
- 74 RV storage units tucked in barns. Full with the exception of a few small units to consider. Calculate approx. \$30,000. In revenues.
- Repairs done to: walk-in cooler in main bar the temperature unit was replaced; 1 broken freezer in new servery required a new non-flammable compressor; 2 broken ovens in main kitchen 1 had a bunch of grease on top of ignitor needed to be cleaned & 1 the wire that went into the ignitor was faulty & 1 deep fryer pilot light fixed. The cooper tubing was faulty.
- The legs on 10 Wooden tables fixed for gun show.
- Flashing on caboose added.
- Ballasts replaced in office and HID lights replaced in east/west .

NOTE: The board requested the pee trap located under the sink in main kitchen be cleaned out.

PUBLIC EVENTS:

December booked every weekend with private parties

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| 2) Dec 30 – January 3, 2025 – | P.A. Kennel Club dog competition. CANCELLED |
| 3) January 21 – Feb 1, 2025- | Frank Dunn Trailers sales. Indoor trailer show. |
| 4) Feb 3 – 28 th , 2025 - | P.A. Winter Festival. |
| 5) Mar 14 – 16, 2025 | P.A. Kennel Club Dog Show. |
| 6) Mar 22, 2025 | Med Gala Fund Raiser. |
| 7) Mar 28-30, 2025 | Hopes Home Fund Raiser. |

MOTION BY Roy to accept Manager’s Report.

MOTION ACCEPTED.

5.0 Events update:

Focus On Christmas As per managers presentation for Focus on Christmas & financial report.

6.0 Old business

a) Eastern Chuckwagon & Chariot year-end dinner – Roy reported that the group were all very happy with the way everything went at the summer fair. Roy accepted a plaque from EPCCA congratulating PAEX for hosting show of the year. Roy talked to Larry Foy and Larry has agreed to work the track for 2025. Roy also mentioned that he is working to try to get the Heavy Horse Show to the Summer Fair for Aug. 6,7,8 & maybe 9th. Classes planned are: Chore Team; Cart Men’s; Ladies; Junior; Team classes – Heavy, Light, Junior, Mares; Ladies – driver; Junior – driver; Unicorn; 4 horse hitch; 6 horse hitch; Halter classes; Many shows are going to prize money being divided evenly across entries. Champion classes get prizes. Ribbons to top three. The show would run from 10:00 a.m. until 4:p.m. each day. Roy is also working on sponsorship for this activity.

b) 2025 summer Fair – entertainment budget request.

MOTION by Deb Schreiner for the entertainment committee to spend up to \$45,000 for entertainment at the 2025 summer fair main hall. This amount to include production. **MOTION CARRIED**

7.0 New Business

A) Polkafest 2025

MOTION by Deb Schreiner to cancel the 2025 Polkafest. **MOTION CARRIED**

B) GM Money transfer Request.

MOTION by Roger Mayert for GM to move up to \$300,000 to a term account in RBC. **MOTION CARRIED.**

C) FOCUS ON SPRING – 2025

MOTION by Roy McDougall to cancel the 2025 Focus on Spring. **MOTION CARRIED**

D) Last call Tradeshow for 2025. No motion required. General agreement to not have this event as the PAEX is fully booked in December.

e) City of P.A. Golf Carts.

MOTION by Shaun Harris for PAEX to purchase 5 golf carts for a price of \$20,000. And purchase converter kits to make into 4 seaters. **MOTION CARRIED**

F) By-Law update. The executive to meet and prepare an update to present at the next board meeting scheduled for January 15th, 2025.

In-Camera session – None

8. Next meeting – January 15th, 2024

MOTION BY: Roy McDougall to adjourn the meeting. **MOTION ACCEPTED**

Meeting adjourned Adjourn 5:45 p.m. Christmas gathering – log house.

Date: _____/_____, 2024

Signed: _____, President