

PAEX BOARD OF DIRECTOR'S MEETING MINUTES

September 18th, 2024

1 Year	In Attendance	2 Year	In Attendance	3 Year	In Attendance
NAGY, Donna	Yes	Harris, Shaun	Yes	Barbondy, Jim	No
		Jackson, Kim	No	Bodnar, Lawrence	Yes
		McDougall, Roy 1 st Vice President	Yes	Mayert, Roger Director at Large	Yes
		Njaa, Rebecca	Yes	Schreiner, Debra 2 nd Vice President	Yes
		Sanderson, Jennifer	No	Shillington, Dale Director at Large	Yes
Greg Dionne-City Rep PRESIDENT	Yes				
Debra Despins	Yes				

1.0 Call to Order: Greg Dionne called the meeting to order at 6:00 P.M.

2.0 Agenda review

Request to add topic: Add under #7 New Business a) The shelter update b) Minutes – re: debrief

MOTION BY: Roger Mayert to accept the agenda as presented and amended.

MOTION CARRIED

3.0 Minutes of Board Meeting July 17th, 2024 reviewed

MOTION BY: Roy McDougall to approve July 17th, 2024 minutes.

MOTION CARRIED

4.0 MANAGER'S REPORT

FINANCIALS

- Bank chequing account is at approx. \$552,119.29.
- Redeemable Term account - \$6,600.82.
- Financial Statement to end of August, 2024.
- Financial Statement for 2024 summer fair and individual summer fair event financial info.
- Financial Statement for Polkafest
- Northern Lights Development approved Remainder of the sponsorship 30% holdback received.
- Transition target date to roll financials to Royal Bank is targeted for October 1st, 2024. This is the start of our new fiscal year. Bank accounts at Conexus to remain active for the time being.

4.0 Manager's report - continued

OFFICE:

Administration:

- * Summer student staff Kadence and Caden laid off August 23 was their last day.
- * Loretta Cook (the cook) quit July, 2024.
- * Mike Ross (the hall set-up maintenance tech) quit July, 2024.
- * Jackie and Janeth hired to work canteen during summer fair – Quit Wed. July 31.
- * Isabella Vorobyov hired as administrator to help with the front office.
- * Deb; Robyn; Isabella; Alex; Dmitriy & Wayne remain on staff. Jacob & Sophie as required and only after school. Work Crew will continue as long as required. Natalie Vorobyov for part time cook and cleaning.
- Pepsi notified that PAEX will not be renewing the contract. Pepsi has scheduled to remove their machines September 19th, 2024.
- Negotiations in the works with Coke.
- Original 16 notified that PAEX is not prepared to accept the updated contract that was provided. At present there is no agreement.
- YWCA continues with the agreement on a month-by-month basis. They have cancelled the use of the upstairs (2nd floor of Optimist Centre) The contract has been amended to reflect this change.
- Train Club contract renewed.
- Tender gone out for new air conditioning unit for office. 2 quotes received.
Quote #1 22,089.00 & Quote #2 21,534.00

MOTION BY: Roy McDougall to spend up to \$30,000 and to offer the job to local company.

MOTION CARRIED

- Tender gone out for roof contractor to begin work on the Octagonal building. Work expected to begin Sept. 16th, 2024. Local Contractor Integra – Andrew Harness.
- Tender gone out for new build for Barn 0 Insurance will make approval. pending.
- New Sign installed on the large bill board.
- P.A. Kennel club contract renewed for another year.
- Focus on Christmas – question on whether to hire the horse sleigh rides and onerednosetenhappy toes.
- P.A. Business Christmas party – no plans. What are the board recommendations?

Maintenance – Vandalism

VANDALISM EVENTS:

No significant issues to report.

MAINTENANCE:

- Project 1 - Exhaust duct cleaning for kitchen hoods – inspection completed.
- Project 2 - widen fence north of log house. Material arrived Monday June 3rd project – pending. (ran out of time to do before summer fair due to tear down of Barn 0 and summer fair prep work.
- Project 3 – A leak discovered in the main valve water Manifold that supplies water to the barns needs repair. Requires a re-dig to area – completed. City helped us out with that – invoice was \$1,118.22.
- Project 7 – Ceilings inside permanent booths – 4 completed.
- Project 18 – 3 permanent booths, exterior roof project started Thursday June 5th, 2024 - completed
- Project 21 – painted and upgraded men's and women's bathroom and hallway in Archie barn – Completed.
- Project 23– John Deer Grass mower has stopped working. Alex fixed it.
- Project 24 – Demolition of Barn 0–completed. Tie outs renewed with new plywood to replaced burned areas.

4.0 General Managers report continued

Maintenance continued:

- Project 25 – Fire Extinguishers – yearly inspection completed.
- Project 26 – AISask changed pull stations in Optimist building – testing smoke detectors.
- Project 27 – New Air Conditioning Unit for the office. Quote #1: \$22,089.00 Quote #2 \$21,534.00
- Project 28 – New cement walk-way south entrance to main hall.
- Project 29 – New cement walk-way north entrance to Barn 3
- Ongoing yard clean-up & maintenance.
- Getting ready to blow out the water lines.
- RV storage in progress.

EVENTS:

PUBLIC EVENTS:

- 1) Gathering of Nations main hall Sept 13 – 15th.
- 2) Wildlife Federation main hall Sept 19th.
- 3) Fall Feast East Room Sept. 27th.
- 4) Ononikoko main hall convention Sept. 28th.
- 5) PAGC Main hall Oct 6 – 9th
- 6) Air Cadets Tradeshow Oct. 12.
- 7) Guns & Antiques Tradeshow Oct. 19 & 20th
- 8) Elections Canada Log cabin Oct 22 – 26th
- 9) PAGC Legislative Assembly Oct 27 – 30th
- 10) Focus On Christmas November (1 set up) & 2- 3.
- 11) Advanced polling City Elections Nov. 8 & 9.
- 12) Civic Election Log house Nov. 13.
- 13) Electoral Main hall Nov. 23.
- 14) December booked every weekend with private parties
- 15) P.A. Kennel Club dog competition Dec. 30th – January 3rd, 2025

MOTION BY Dale Shillington to accept Manager's Report.
MOTION ACCEPTED.

5.0 Events update:

- a) 2024 Summer Fair – Financials and any topics to discuss. Request to ask for a breakdown of the Greenland Waste invoice.
- b) 2024 Polkafest – financials – table a decision until January, 2025.
- c) 2024 Focus on Christmas – Question of horse sleigh rides; bouncy castles & Onerednose olaf character.
Yes to bouncy castles. GM to decide the One red nose and horse sleigh rides.
Question raised on whether the board has looked into getting the CPCA races back. Response: track is too small for this event and financially not able to afford unless sponsorship can be secured.

6.0 Old business – no report

7.0 New Business

- a) YWCA shelter – Greg advises that the YWCA plans to present to the next City council meeting a new location. If approved, this would mean moving out “in the works”.
- b) Minutes from Monday August 12th summer fair debrief – Greg to prepare the minutes and issues raised have been discussed with the General Manager and addressed. Greg to report back at next meeting.

In-Camera session – None

8. Next meeting – October 16th, 2024

MOTION BY: Roy McDougall to adjourn the meeting. **MOTION CARRIED**
Meeting adjourned Adjourn 7:00 p.m.

Date: Oct 16, 2024 / _____, 2024

Signed: [Signature], President